


## County of Los Alamos

### Building Safety Division

#### Policy: Acceptance of Approved fabricators

Effective Date: June 15, 2021

Approved By: David Martinez (June 15, 2021)

Revised:   
Elias Isaacson, CDD Director

  
Date

**Policy:** Fabricator approval. Special inspections during fabrication are not required where the work is done on the premises of a fabricator registered and approved to perform such work without special inspection. Approval shall be based upon review of the fabricator's written procedural and quality control manuals and periodic auditing of fabrication practices by an approved agency. At completion of fabrication, the approved fabricator shall submit a certificate of compliance to the owner or the owner's authorized agent for submittal to the building official.

#### 1. Purpose

- The purpose of this policy is to establish consistent procedures for the acceptance and oversight of approved fabricators performing structural fabrication work. This policy ensures that fabricated structural components meet applicable building code standards and that the quality and integrity of such work are verified through documented procedures, quality control measures, and third-party auditing.
- By recognizing approved fabricators, the Building Safety Division may waive the need for continuous special inspection during fabrication, while maintaining assurance of compliance with code and safety requirements.

#### 2. Scope

This policy applies to all structural fabrication work performed off-site for projects regulated by the Building Safety Division, including but not limited to:

- Structural steel fabrication,
- Precast or prestressed concrete members,
- Wood trusses or framing assemblies, and
- Other prefabricated structural components.

It covers the review, approval, and acceptance of fabricators who meet the qualifications required under the International Building Code (IBC) Section 1704.2.5 or the adopted equivalent.

### 3. Eligibility

This policy applies to:

- **Fabricators** seeking recognition as “approved fabricators” to perform work without continuous special inspections.
- **Building Officials and Plan Reviewers** responsible for evaluating and approving fabricators.
- **Approved agencies** conducting audits of fabrication facilities and verifying compliance.
- **Owners, contractors, and design professionals** responsible for ensuring that fabricated components are produced by approved facilities when special inspections are not conducted.

Fabricators must demonstrate compliance with this policy and applicable code provisions to be eligible for approval.

### 4. Procedures

#### 1. Fabricator Approval

- Fabricators seeking approval must submit the following documentation to the Building Official or designated authority:
  - A written procedural manual detailing fabrication processes and quality control measures.
  - A quality control manual describing inspection, testing, and recordkeeping procedures.
  - Evidence of third-party certification or auditing by an approved agency.
- Approval will be granted based on a review of these materials and verification that the fabricator’s facility and procedures meet all applicable standards.

#### 2. Auditing and Monitoring

- Approved fabricators must undergo periodic audits by an approved agency to ensure continued compliance.
- Audit reports must be submitted to the Building Safety Division upon request or as part of the renewal process.

#### 3. Certificate of Compliance

- Upon completion of fabrication, the approved fabricator must provide a Certificate of Compliance to the owner or the owner’s authorized agent.

- The Certificate of Compliance must confirm that fabrication was performed in accordance with the approved plans, specifications, and applicable building code requirements.
- The owner or agent must submit the certificate to the Building Official for inclusion in the project record.

#### **4. Renewal and Revocation**

- Approval of fabricators is subject to renewal or continued verification at the discretion of the Building Official.
- Approval may be revoked if audits or inspections identify deficiencies in quality control, documentation, or compliance with approved procedures.

#### **5. Requirements**

To comply with this policy:

- Fabricators must maintain up-to-date quality control and procedural manuals.
- Fabrication facilities must be subject to periodic third-party audits by an approved agency.
- A Certificate of Compliance must be issued for every project and retained in the official permit record.
- The Building Official or designated staff must maintain a current list of approved fabricators.
- Project contractors and design professionals must verify that only approved fabricators are used when special inspections are waived.

#### **6. Enforcement**

- Projects using unapproved fabricators or failing to provide a valid Certificate of Compliance may be subject to:
  - Rejection of fabricated components,
  - Stop work orders, or
  - Suspension of permit approval until compliance is achieved.
- The Building Official may require special inspections for any fabricated components from non-approved facilities at the applicant's expense.
- Fabricators found to have falsified documentation or failed to maintain quality standards will have their approval revoked and may be reported to appropriate regulatory authorities.
- Staff who fail to enforce this policy may face corrective or disciplinary action in accordance with County personnel procedures.