



LOS ALAMOS

# Mobile Food Vending Businesses in Los Alamos County



**Mobile Food  
Vendor Pre-Inspection  
Checklist**

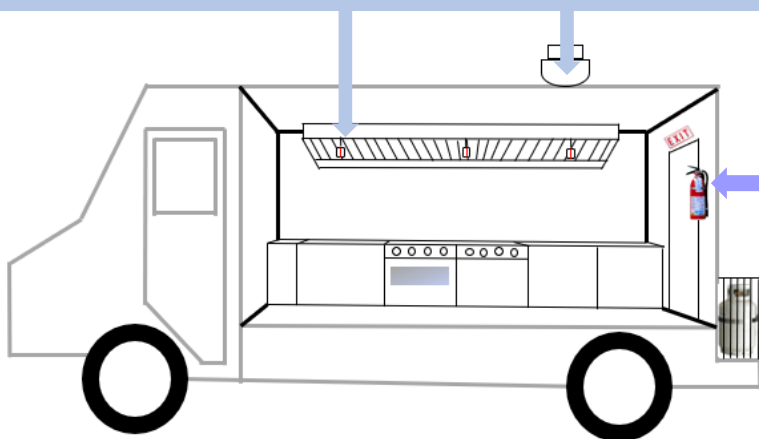


## Mobile food Vendor (MFV) Pre-Inspection checklist

Mobile Food Vehicle inspection applies to all vehicles that are equipped with appliances that produce smoke or grease-laden vapors. All listed requirements are based on the 2021 International Fire Code.

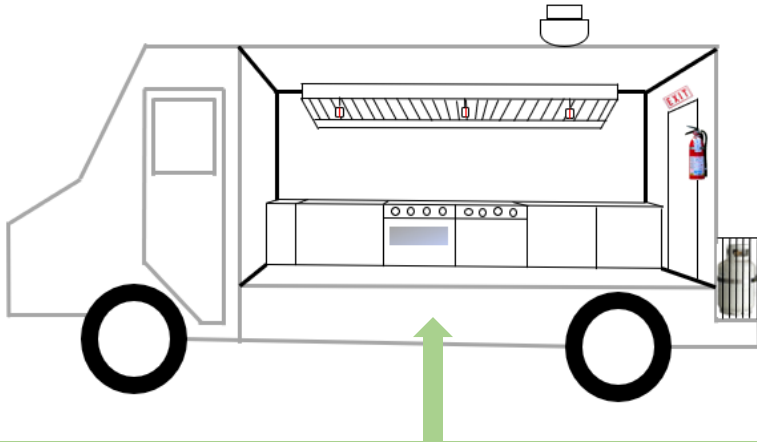
### Fire Protection Systems

- 904.2.2 An Automatic fire extinguishing system is required to protect commercial exhaust hood and duct systems.
- 904.4.1 Automatic fire extinguishing system is required to be inspected and tested every six months and after the activation of the system by a licensed contractor. Certificate must be available during fire inspection(s).
- 906.1 Portable fire extinguishers shall be installed in vehicles that produce smoke or grease-laden vapors.
- 906.2 All fire extinguishers must be inspected annually by a licensed contractor.
- 906.4 A Class K-rated, portable fire extinguisher is required for all cooking equipment involving solid fuels or vegetable or animal oils and fats.
  - 906.4.1 Solid fuel cooking appliances with fireboxes less than 5 ft<sup>3</sup>in volume require (1) 2.5 gal or (2) 1.5 gal, or greater volume Class-K wet-chemical portable extinguisher.
  - 906.4.2 Deep fat fryers require Class K portable fire extinguishers in the following sizes and quantities:
    - 1-4 fryers with max cooking medium capacity of 80 lbs each requires a 1.5 gal or larger Class K fire extinguisher.
    - For every additional group of four fryers having a max cooking medium capacity of 80 lbs each requires one additional, minimum 1.5-gal capacity Class K fire extinguisher.
    - Individual fryers exceeding 6 ft<sup>2</sup> in surface area requires a fire extinguisher with capacity based on extinguisher manufacturer recommendations.
- 906.5 All fire extinguishers are in clear view and immediately available for use.
- 906.7 All fire extinguishers are mounted on proper hangers.



### Means of Egress

- 1003.3.4 Protruding objects are not to reduce the minimum clear width of accessible egress routes.
- 1003.4 Walking surfaces of the egress route are to have a slip resistant surface and be securely attached.
- 1032.2 Means of egress (aisle way) is to be free of any obstruction that would prevent its use.



### Cooking Oil Storage Systems

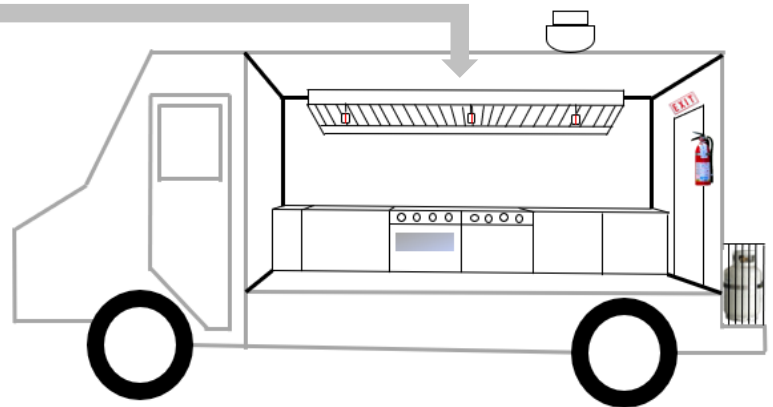
□ 319.6 Cooking oil storage containers can have a maximum combined volume 120 gal or less and stored so that they will not be toppled or damaged during transport.

### Building Service and Systems

- 603.2 Electrical wiring must be in good working condition.
- 603.6.1 Multi-plug extension cords shall serve only one portable appliance.
- 603.6 Extension cords are not allowed as permanent wiring.
- 603.2.2 Open junction boxes and spliced wiring is not allowed.
- 606.2 Where grease vapors are produced; a Type 1 exhaust hood system is required.
- 606.3.3.2 Accumulated grease is cleaned regularly according to ANSI/IKECA C10 standards according to timing in Section 607.3.3.1
- 606.3.3.1 Commercial cooking systems inspection frequency by qualified individuals:
  - High-volume operations-24-hour cooking, charbroiling & wok cooking-*3 months*
  - Operations using solid fuel-burning appliances-*1 month*
  - All other operations (excluding low-volume operations)-*6 months CLEANING*

### Hood Exhaust System (IFC 319/606, IMC 507)

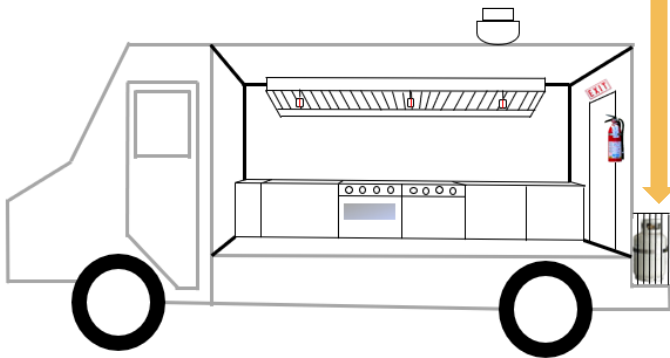
- Must be installed at or above commercial cooking appliances.
- Listed and labeled in accordance with IMC Type I, UL 710 or NFPA 96 standards.
- Inspection records from fire code officials, equipment servicing, and cleaning companies shall be maintained.
- Most recent inspection tags by service provider shall be placed in a conspicuous location with service provider name, address, telephone.





### Compressed Gases

- 5303.3.4 Pressure relief devices shall be arranged to discharge upward without obstruction to the open air.
- 5303.5 Pressure relief devices or vent piping is to be designed or located so that moisture cannot collect and freeze in a manner that would interfere with the operation of the device.
- 5053.4.2 Compressed gas containers must be labeled (CGA C-7 Standards) with the name of the gas it contains and the correct color label. Labels must be visible at all times.
- 5303.5.1 Areas used for the storage, use and handling of compressed gas containers shall be protected against unauthorized entry and safeguarded in an approved manner.
- 5303.5.2 All compressed gas containers are to be protected from vehicle impact.
- 5303.5.3 All compressed gas containers are secured to prevent falling caused by a fixed object, nesting or within a rack designed for such use.
- 5304.1 All compressed gas containers must be stored upright and with the valve end up.
- 5305.3 Piping, tubing, pressure regulators and valves shall be kept tight to prevent leakage.
- 5305.4 Required shutoff valves on compressed gas systems must not be removed or altered and must be accessible at all times.



### Liquefied Petroleum (LP) Gas Systems

- 319.8.1 Maximum aggregate capacity of LP-gas containers transported on a vehicle and only used to fuel cooking appliances is 200 lbs (47.3 gallons) propane capacity.
- 319.8.2 LP-gas containers installed on the vehicle shall be securely mounted and restrained to prevent movement.
- 319.8.4 LP-gas system piping, including valves and fittings, shall be adequately protected to prevent tampering, impact damages and damages from vibration.
- 319.8.5 A listed LP-gas alarm shall be installed within the vehicle in the vicinity of the LP-gas system components, according to the manufacturer's instructions.

### Compressed Natural Gas (CNG) Systems

- 319.9 Requirements for CNG containers only supplying cooking fuel:
  - 319.9.1.1 Cannot exceed 1,300 lbs water capacity.
  - 319.9.1.2 Securely mounted and restrained to prevent movement. Containers cannot be installed in an area subject to vehicle impact.
  - 319.9.1.3 Must be constructed as an NGV-2 cylinder.
- 319.9.2 CNG containers supplying transportation and cooking fuel must be installed according to NFPA 52 standards.
- 319.9.3 CNG system piping, including valves and fittings, shall be adequately protected to prevent tampering and damage from impact and vibration.
- 319.9.4 A listed methane gas alarm must be installed within the vehicle according to the manufacturer's instructions.
- 319.10.3 All CNG systems must be inspected every 3 years in a qualified service facility.

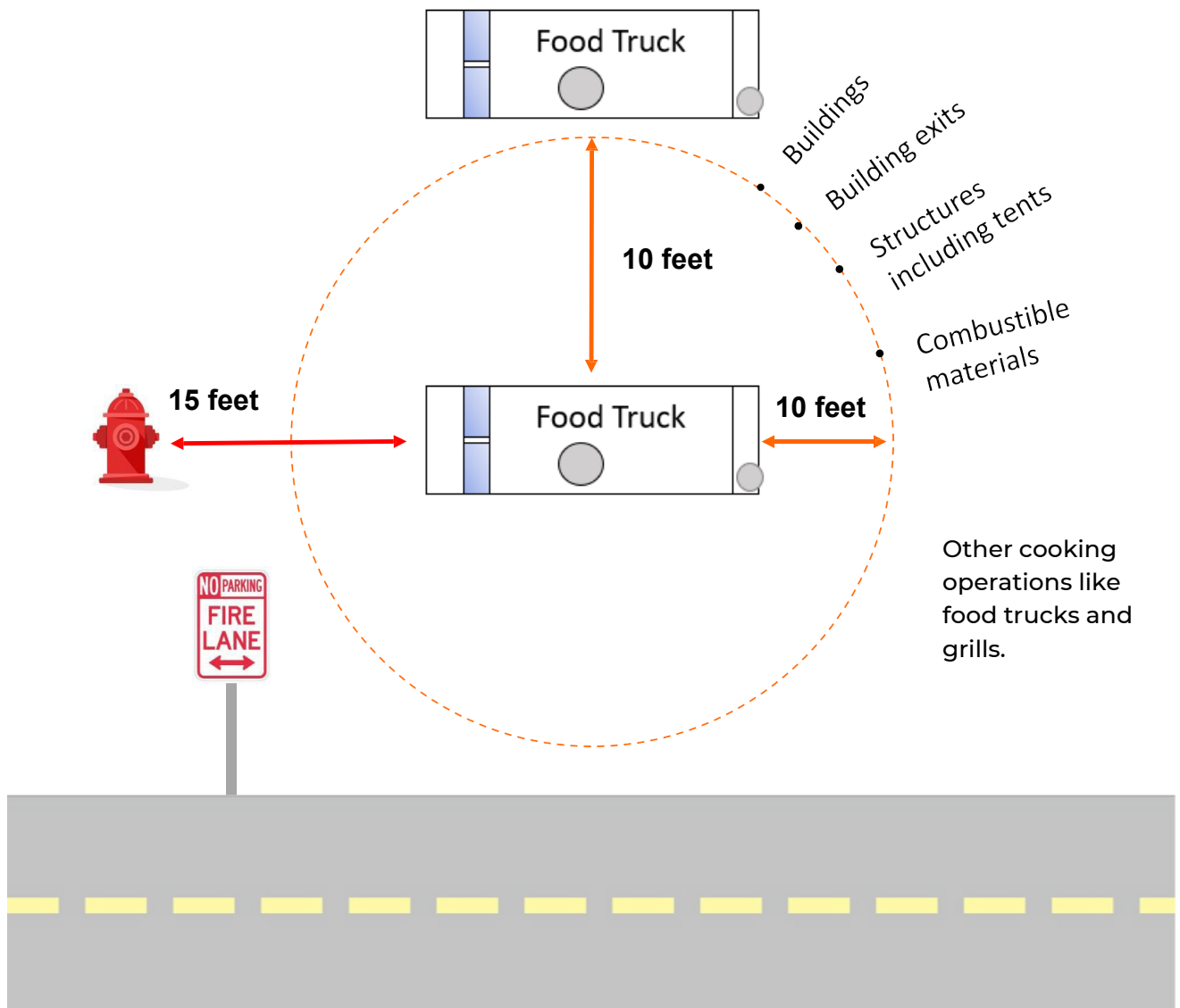
**Note:**

4.23 lbs of propane = 1 gallon of propane



## PARK SAFE

1. Give space (15 feet for fire hydrants and 10 feet for everything else).
2. Don't park in fire lanes or fire department access roads.
3. Stabilize your food truck when its parked (wheel chocks or jacks).





# **Non-Mobile Food Vendor Requirements**



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## **What is required of Non-Mobile food Vendor?**

There A non-mobile food vendor refers to a person who is engaged in the sale of foods from a tabletop or non-motorized cart or other portable equipment set up in place at each event such as an outdoor grill, warming dishes, etc.

What is required of a Non-Mobile Food Vendor by the Fire Department?

### Inspections:

1. Currently, inspections may be done on-site at the time of the event but are not required in advance for the following Non-Mobile Food Vendors:
  - a. Carts or tables with or without cooking that do not have a hood suppression system.
  - b. Tents with or without cooking.

### Fire Extinguishers:

1. Provide a minimum of one (1) sized 2A-10BC all-purpose dry chemical fire extinguisher.
2. If any grease is involved in your cooking process, a Class K liquid chemical extinguisher is also required.
3. Extinguishers must be mounted or secured in an accessible location so that the head of the extinguisher is within a height and location that is easily accessed.
4. Extinguishers must also have affixed to it, at the time of inspection, a current service tag (within the last twelve (12) calendar months) and shall be a serviceable model per NFPA 10. No plastic head fire extinguishers will be allowed.
5. Cooking lines shall have a Class K extinguisher within 30' and have been tested within the last twelve (12) months.
6. There shall be at least one operator that has received training in the use of portable fire extinguishers.

### Commercial Cooking Appliance Systems:

All vendors with fire suppression systems installed shall follow the Mobile Vendor requirements identified in Published Guideline 19-002. If you have any questions about this requirement, need a copy of that guideline or need any additional information, please contact our office at 505-662-8301 or via email at [LAFD-FMO@lacnm.us](mailto:LAFD-FMO@lacnm.us)



## Generators:

1. All generators and fuel cans shall be separated by at least ten (10) feet. All fuel cans onsite shall have a secure lid or cover to control vapor release.
2. Generators must be protected & isolated from the public to prevent accidental touching of a hot unit.
3. Generators may not be refueled during event hours and must be conducted away from patrons.
4. Generators over 5KW must be grounded.
5. Remote power taps (multi-plug adapters) may not be used to power cooking appliances.

## LP Gas:

1. LP tanks must be stored and secured in the upright position.
2. LP refueling may not be done during event hours.
3. Vendors using propane/LP gas must place “NO SMOKING – 25 FEET” signs on or near their booth or tanks in use.

## Tents:

1. Tents or canopies over 400 square feet must be certified to be flame retardant per NFPA 701 and have a tag certifying this attached.
2. Tents/Canopies individually over 400 square feet must be separated by 10 feet when erected.
3. No open flame cooking devices may be used under any type of tent or canopy that does not have the certified flame retardant certification and must be 10' from any flammable fabric.

## Misc.:

1. No straw, hay, wood chips or other flammable material may be used as ground cover where open flame cooking/heating devices are used.
2. Vendors using solid fuel cooking appliances must have a water extinguishing source available (hose, bucket or water extinguisher)
3. Extension cords shall be in serviceable order and not daisy chained together, including remote power taps plugged into one another.

If you have any questions about these requirements or need additional information, please contact our office at 505-662-8301 or via email at [LAFD-FMO@lacnm.us](mailto:LAFD-FMO@lacnm.us).



# New Mexico Regulation and Licensing Department

## CONSTRUCTION INDUSTRIES DIVISION

P.O. Box 25101 ▪ Santa Fe, NM 87504 ▪ Ph. (505) 476-4675 ▪ Fax (505) 476-4685  
5500 San Antonio Dr. NE ▪ Albuquerque, NM 87109 ▪ Ph. (505) 222-9800 ▪ Fax (505) 765-5670  
505 S. Main St., Suite 103 ▪ Las Cruces, NM 88004 ▪ Ph (575) 524-6320 ▪ Fax (575) 524-6319  
[www.rld.state.nm.us/construction](http://www.rld.state.nm.us/construction)

**Michelle Lujan Grisham**  
Governor

**Linda Trujillo**  
Superintendent

**John Blair**  
Deputy Superintendent

**Kevin Graham**  
Deputy General Counsel

**Clay Bailey**  
Director

**Sally Galanter**  
Counsel

L.P. Gas Bureau  
5500 San Antonio Drive N.E. Ste F  
Albuquerque, NM 87109  
(505) 222-9808  
FAX (505) 765-5670

### **Rules and Regulations LP Gas at Special Events**

The LP Gas Bureau provides for the protection of life and property through standards that when complied with, will result in safer installations, equipment, facilities, appliances, structures, and service. The standards are codes, such as NFPA 54 National Fuel Gas Code and NFPA 58 Liquefied Petroleum Gas Code, which have been adopted by the State of New Mexico. LP Gas inspectors approve work that is acceptable based on these codes.

A permit is required to use propane at each special event in New Mexico. Propane containers of 239# W.C. or less require a \$15.00 LP Gas Special Event permit. Container's larger than 239# W.C. (100# cylinder) require a \$20.00 LP Gas Special Event permit.

#### L.P. GAS CONTAINERS:

All containers must be located outside the booth, building, or enclosure.

- A. All containers must be approved L.P. gas containers.
- B. Any D.O.T. cylinder for L.P. gas must be marked with a requalification date(s) if the container is more than twelve (12) years old.
- C. Any L.P. gas container showing excessive rust, corrosion, pitting, or denting shall not be used. The bottom of each container shall be checked for these conditions.
- D. All portable D.O.T. cylinders must have a fixed "warning" label that includes information on the potential hazards of L.P. gas.
- E. All containers must be leak-free.
- F. All containers must be secured in a position (usually in an upright position) so that vapor only will be present at the vapor service valve. The

Administrative Services Division  
(505) 476-4800

Alcohol and Gaming Division  
(505) 476-4875

Boards and Commissions Division  
(505) 476-4600

Construction Industries Division  
(505) 476-4700

Financial Institutions Division  
(505) 476-4885

Manufactured Housing Division  
(505) 476-4770

Securities Division  
(505) 476-4580

device to secure the container (such as a chain) must be able to support the weight of the container plus the container's contents.

- G. Outlets for all unused containers shall be capped or plugged. The vapor service valve must be sealed when the container is not in use (i.e., a p.o.l. plug installed in the open vapor outlet). A quick-closing coupling approved for use on L.P. gas containers may be used in lieu of the sealing cap or plug.

#### REGULATORS:

- A. Regulators are required on any and all containers in use.
- B. Regulators (except appliance regulators) are to be located outside the booth, building, or enclosure unless the regulator relief valve vent is piped to the outside.
- C. Regulators must be installed above ground level.
- D. Regulators must be used as per manufacturers' specifications. Connect high pressure regulators to high pressure appliances and low pressure regulators to low pressure appliances.

#### HOSES:

- A. Hoses must be approved for use with L.P. gas.
- B. The hose end connectors must be installed as recommended by the hose manufacturer. The automotive screw-type clamp shall not be used.
- C. All hoses must be leak-free.
- D. All hoses must be kept out of the way of foot and vehicular traffic.

#### APPLIANCES:

- A. All appliances must have either a shut-off valve near each appliance or a main shut-off valve for the complete system. These shut-off valves must be readily accessible. The cylinder or container shut-off valve cannot be used as the main shut-off valve.
- B. Corn roasters are required to have a 100% burner and pilot safety shut-off valve in addition to the manual shut-off valve.
- C. Only appliances that are leak-free and approved for use with L.P. gas shall be used.

#### FILLING OF CONTAINERS

- A. The filling of L.P. gas containers on site shall be done in a designated area separated from the general public or at times when the visitation of the general public is minimal.

- B. Nylon jackets, cigarette lighters, strikers, and/or matches are not allowed in the filling area.

LEAK TEST

- A. A leak test shall be performed each day before opening for business, any time a cylinder is exchanged, and any time the L.P. gas system is modified.
- B. Soap (without ammonia) mixed with water or a combustion gas hand-held electronic leak detector can be used for detection of leaks.
- C. The entire gas system must be free of leaks.

In the event of a violation of any of the foregoing rules and regulations, the user and/or distributor of L.P. gas must immediately notify the L.P. Gas Bureau.

If you have any questions concerning LP Gas, please contact:

L.P. Gas Bureau  
5500 San Antonio Dr. N.E.  
Albuquerque, NM 87109  
(505) 222-9808 office  
Fax (505) 765-5670

Tamara Kuykendall  
L.P. Gas Bureau Chief  
Albuquerque, NM  
(505) 377-7849 cell

James Morrison  
L.P. Gas Chief Inspector  
Belen, NM  
(505) 795-1632 cell

Robert Sloan  
L.P. Gas Chief Inspector  
Santa Fe, NM  
(505) 231-8467 cell

Russell Hunter  
L.P. Gas Inspector  
Albuquerque, NM  
(505) 470-1418 cell

Matthew Torres  
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Ranchos de Taos, NM  
(505) 470-5908 cell

Matthew Garwood  
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Alamogordo, NM  
(505) 795-1634 cell

David Silva  
L.P. Gas Inspector  
Belen, NM  
(505) 231-6984 cell

Matthew Orosco  
L.P. Gas Inspector  
T or C, NM  
(505) 690-8266 cell

Shane Marcy  
L.P. Gas Inspector  
Farmington, NM  
(505) 469-4468 cell

Kirk Bauer  
L.P. Gas Inspector  
Rio Rancho, NM  
(505) 274-0950 cell

Phil McKnight  
L.P. Gas Inspector  
Tucumcari, NM  
(505) 388-8596 cell



License# \_\_\_\_\_

# Application for Business License Registration

Los Alamos County - Office of the Community Development Department  
1000 Central Ave Suite 150, Los Alamos, NM 87544 Phone: (505)  
662-8120 Email: andrea.fresquez@lacnm.us

Please fill out all the information on this form

## SECTION 1 - Business Information

Type of Business  Commercial  Home Occupation  Out of Town

Business Name: \_\_\_\_\_

DBA: \_\_\_\_\_

Ownership(check): Corporation: \_\_\_\_ LLC: \_\_\_\_ Partnership: \_\_\_\_ Sole Proprietor: \_\_\_\_ Non-profit: \_\_\_\_

Physical Address of Business: \_\_\_\_\_  
City/State

Mailing Address: \_\_\_\_\_  
City/State

List Hazardous materials:  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## SECTION 2 - Tax Information

NM BTIN # (Tax ID):  -  -

*MUST obtain a GRT # from the NM Taxation & Revenue Department.*

NAICS Code \_\_\_\_\_ [Search NAICS Codes at: https://www.naics.com/search/](https://www.naics.com/search/), or find it on page 3

Nature of Business \_\_\_\_\_  
Provide a brief description of your business.

## SECTION 3 - Owner/Co-Owner/CEO/President/Office Manager etc.

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City/State Zip

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**SECTION 4 – Home Occupation Business License Registration ONLY.**

A resident that plans to operate out of their home or apartment in a residential district, please answer questions below.

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1. Please describe, in detail, the nature of your business: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. What are the hours of operation: \_\_\_\_\_
3. Will you have any customers at the residence? Is so, how many \_\_\_\_\_  
How many parking spots do you have available? \_\_\_\_\_
4. List any hazardous materials that you plan on using/ storing along with quantities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Are you the homeowner?  
\_\_\_\_\_  
If you are not, a letter from the homeowner will be required stating that you are allowed to conduct your business from residence.
6. In accordance with the International Residential Code 14.7.3.9- A home office or is allowed up to 300 sq feet. Please specify what part of the home you will be utilizing for your business, please include dimensions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 5 - Signature of Applicant**

By signing this form, I attest that the information I have provided herein is true and accurate to the best of my knowledge. I certify that I am authorized to sign the same as an agent on behalf of the above stated business. I agree to pay all associated fees including: the annual business registration fee, fire inspection fees, and other permit fees as required by Los Alamos County. The payment of the business registration fee or the business license fee, and the issuance of a registration or license by the County shall not entitle the holder thereof to carry on any business unless he or she has complied with all requirements of this Code and all applicable laws, nor to carry on any business in any building or any premises designated ins such registration or license in the event that such building or premises are situated in a zoning district or locality in which the conduct of such business is in violation of any law. I agree to comply with Los Alamos County Code Chapter 12 "Businesses" and other County, State, and federal regulations. I have obtained all licenses and inspections required by the State of New Mexico and I certify the information I have included on this application is correct.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Owner, Partner, or Corporate Owner



LOS ALAMOS

Please choose the code that most closely suits your business and  
place the number on the NAICS code section of the Business Registration Application.

### North American Industrial Classification Systems (NAICS Codes)

#### 11 Agriculture, Forestry, Fishing & Hunting

- 111 Crop Production
- 112 Animal Production & Agriculture
- 113 Forestry and Logging
- 114 Fishing, Hunting, and Trapping
- 115 Support Activities for Ag and Forestry

#### 21 Mining, Quarrying, and Oil and Gas Extraction

- 211 Oil and Gas Extraction
- 212 Mining (except Oil & Gas)
- 213 Support Activities for Mining

#### 22 Utilities

- 221 Utilities

#### 23 Construction

- 236 Construction of Buildings
- 237 Heavy and Civil Engineering Construction
- 238 Specialty Trade Contractors

#### 31-33 Manufacturing

- 313 Textile Mills
- 314 Fabric Mills
- 315 Apparel Manufacturing
- 316 Leather and Allied Product Manufacturing
- 321 Wood Product Manufacturing
- 322 Paper Manufacturing
- 323 Printing and Related Support Activities
- 324 Petroleum and Coal Products Mfg
- 325 Chemical Manufacturing
- 326 Plastics and Rubber Products Mfg
- 327 Nonmetallic Mineral Product Mfg
- 331 Primary Metal Manufacturing
- 332 Fabricated Metal Product Manufacturing
- 333 Machinery Manufacturing
- 334 Computer and Electronic Product Mfg
- 335 Electrical Equipment, Appliance & Component Mfg
- 336 Transportation Equipment Mfg Furniture and Related Product Mfg
- 339 Miscellaneous Mfg

#### 42 Wholesale Trade

- 423 Merchant Wholesalers, Durable Goods
- 424 Merchant Wholesalers, Nondurable Goods
- 425 Wholesale Electronic Markets & Agents and Brokers

#### 44-45 Retail Trade

- 441 Motor Vehicle and Parts Dealers
- 442 Furniture and Home Furnishings Stores
- 443 Electronics and Appliance Stores
- 444 Bldg Material & Garden Eqmpt & Supplies Dealers
- 445 Food and Beverage Stores
- 446 Health & Personal Care Stores
- 447 Gasoline Stations
- 448 Clothing and Clothing Accessories
- 451 Sporting Goods, Hobby, Musical Instrument & Book Stores
- 452 General Merchandise Stores
- 453 Miscellaneous Store Retailers
- 454 Non-store Retailers

#### 48-49 Transportation and Warehousing

- 481 Air Transportation
- 482 Rail Transportation
- 483 Water Transportation
- 484 Truck Transportation
- 485 Transit & Ground Passenger Transp
- 486 Pipeline Transportation
- 487 Scenic and Sightseeing Transportation
- 488 Support Activities for Transportation
- 491 Postal Service
- 492 Couriers and Messengers
- 493 Warehousing and Storage

#### 51 Information

- 511 Publishing Industries (Except Internet)
- 512 Motion Picture & Sound Recording Industries
- 515 Broadcasting (except internet)
- 517 Telecommunications
- 518 Data Processing, Hosting & Related Svcs
- 519 Other Information Services

#### 52 Finance and Insurance

- 521 Monetary Authorities - Central Bank
- 522 Credit Intermediation & Related Activities
- 523 Securities, Commodities & Other Financial Investment Related Activities
- 524 Insurance Carriers and Related Activities
- 525 Funds, Trusts & Other Financial Vehicles

#### 53 Real Estate & Rental & Leasing

- 531 Real Estate
- 532 Rental & Leasing Services
- 533 Lessor of Non-financial Intangible Assets (except Copyrighted Works)

#### 54 Professional, Scientific & Technical Services

- 541 Professional, Scientific & Technical Svcs.

#### 55 Management of Companies and Enterprises

- 551 Management Companies and Enterprises

#### 56 Admin & Support & Waste Mgmt & Remed. Svcs

- 561 Administrative & Support Services
- 562 Waste Mgmt and Remed. Services

#### 61 Educational Services

- 611 Educational Services

#### 62 Health Care & Social Assistance

- 621 Ambulatory Health Care Services
- 622 Hospitals
- 623 Nursing & Residential Care Facilities
- 624 Social Assistance

#### 71 Arts, Entertainment & Recreation

- 711 Performing Arts, Spectator Sports & Related Industries
- 712 Museums, Historical Sites & Similar Inst.
- 713 Amusement, Gambling & Rec. Ind.

#### 72 Accommodations & Food Services

- 721 Accommodation
- 722 Food Services & Drinking Places

#### 81 Other Services (except Public Administrator)

- 811 Repair & Maintenance
- 812 Personal & Laundry Services
- 813 Religious, Grant making, Civic, Professional & Similar Organizations
- 814 Private Households

#### 92 Public Administration

- 921 Executive, Legislative & Other Gen. Govt. Support
- 922 Justice, Public Order, and Safety Activities
- 923 Administration of Human Resource Programs
- 924 Admin of Environmental Quality
- 925 Admin of Hsng Prgms, Urban Planning & Community Development
- 926 Admin of Economic Programs
- 927 Space Research & Technology
- 928 National Security & International Affairs