



DESIGNATION OF HISTORIC DISTRICT OR LANDMARK APPLICATION

Los Alamos County Community Development Department
1000 Central Ave, Suite 150, Los Alamos NM 87544
(505) 662-8120

Note: See LAC Code of Ordinances, Chapter 16, Article XV, for complete information on the requirements of this application, which constitutes a rezoning and, if approved, will create a zoning Overlay District or Historic Landmark.

Name of the Historic District or Landmark to be established by this application:

Provide a list of the addresses or a location description (architectural survey) to which this application applies. Attach additional pages if necessary.

Related applications submitted concurrently with this application: None Comprehensive Plan Amendment
Master Plan Amendment Site Plan Subdivision Plat Summary Plat Other—explain:

APPLICANT :

Name: _____ Phone: _____ Cell #: _____

Address: _____ Email: _____

SIGNATURE

DATE

AGENT:

Name: _____ Phone: _____ Cell #: _____

Address: _____ Email: _____

SIGNATURE

DATE

Owner Consent Affidavits Attached

If an agent is submitting the application on behalf of multiple property owners attach Owner Affidavit form for each property owner. A historic district or landmark designation application requires written consent of the owners of at least 66% of the properties within the proposed district.

QUALIFIED ARCHITECTURAL / HISTORIC PRESERVATION CONSULTANT INFORMATION

Consultant: _____ Type of Consultant _____

Name of Contact _____ Phone: _____ Cell #: _____

Address: _____ Email: _____

CURRENT PROPERTY USE

Briefly describe the current use or status of the property.

DESIGNATION REQUIREMENTS

STATEMENT OF JUSTIFICATION

Provide a statement of justification reviewing the historical or architectural significance of the proposed district. Attach additional pages if necessary or refer to Survey document.

DESCRIPTION OF THE PROPOSED HISTORIC OR ARCHITECTURAL FEATURES TO BE PRESERVED

The description shall be based on a study prepared by an architectural or qualified authority on historic preservation. At a minimum, the features deemed to be significant and worthy of preservation shall be specifically listed and illustrated in the study and shall form the basis for the proposed preservation regulations within the district. Note that per Sec. 16-613 (d)(1), only those significant features identified in this application and in the Spears report for individual properties are subject to review. Attach additional pages if necessary or refer to Survey document.

Note: Skylights and photovoltaic panels are permitted with the following restrictions. If visible from a public street or way, skylights shall use flat glass installed parallel to the existing roof line and as close to the roof surface as is technically feasible. Solar panels, if visible from a public street or way, shall be mounted parallel to the existing roof line and as close to the roof surface as is technically feasible. Ground-mounted photovoltaics are discouraged and shall be screened to the greatest extent practicable. Skylights and photovoltaic panels not visible from a public street or way are not restricted per the above.

CRITERIA FOR DESIGNATION

Section 16-612 of the Development Code establishes six criteria for the review of an application for designation of a historic district. Please respond to each of the criteria listed below. A proposed district must be found to possess not less than two of the characteristics listed below. You will be asked to discuss the criteria and demonstrate how the criteria are met at the public hearings. Attach additional pages if necessary.

(1) *“Embodies an architectural style or method of construction dating from one or more significant historic period”*

(2) *“Establishes a sense of time and place unique to Los Alamos County”*

(3) *“Exemplifies or reflects the cultural, social, economic or political history of the nation, state or county”*

(4) *“Is associated with the lives of significant historical persons or events”*

(5) “Has the potential to preserve, display, or yield significant historic or archaeological information”

(6) “Exists on the registry of the State or National Register of Historic Places”

REQUIRED SUBMITTALS

Check each of the boxes to indicate that you have attached two (2) paper copies of each of the following, and one complete copy of all materials on disk:

- Architectural Survey by qualified authority.
- Map showing limits of proposed Historic Districts including all structures, property lines and addresses (if applicable).
- Proof of Ownership for each property within proposed District (copy of plat, warranty deed, assessor’s data, etc.).
- Owner Affidavits for all properties within proposed District, authorizing designated agent to act of their behalf.
- Signed and notarized Owner Consent to historic district designation. (May be combined in a single document with Owner Affidavit for agent authorization). Fee \$200

THIS SECTION TO BE COMPLETED BY THE COMMUNITY DEVELOPMENT DEPARTMENT

Date of Submittal: _____

Staff Initial: _____

CDD Application Number: _____

Fees Paid: _____