



Foundation Only

Los Alamos County Community Development Department
 1000 Central Avenue, Suite 150, Los Alamos, NM 87544

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Application Checklist

**If not applying electronically 2 Copies of all documentation is required*

Code Cycle: 2021 International Building Code / 2021 International Residential Code / 2021 International Energy Conservation Code	Provided	Required	Not Applicable
Los Alamos Design Criteria (wind 90 mph, snow 30 psf, and seismic category C)			
Permit Application completed and signed			
Commercial: Completed and signed notarized owner's affidavit from property owner.			
CID/Homeowners Responsibility Form – If Homeowner is acting as General Contractor. (If Assessor's database does not match owner name on form further proof of ownership may be required. Must be owner's primary residence).			
Foundation Plans must include: * Footing details (Minimum depth for light frame construction is 12", frost depth footings may be required on some structure's, speak to a Plans Examiner if you require clarification) * Slab details including thickness, slope from grade, and vapor barrier if supporting conditioned space * Slab R-value if supporting conditioned space- Frost depth 24" White Rock / 36" Los Alamos * Concrete compression strength. * Steel reinforcement, including location. * Drainage plans.			
If the foundation is for a manufactured metal structure, stamped plans may be required. These types of structures typical come with a predetermined foundation plan. Applicant cannot deviate from this requirement.			
Site Plan must be a bird's-eye view of the entire lot/parcel and must clearly show the following: * Entire lot/parcel boundaries shown * Property Lines per recorded survey * all structures labeled as either Existing or Proposed o Example: "Existing Shed," "Proposed Shed," "Proposed Fence" * Existing structures accurately located * All proposed structures clearly marked and labeled * Proposed setbacks from all property lines * Utility lines and meter locations (water, sewer, electric, gas, etc.) * Existing easements (utility, sewer, drainage, etc.) * NM One Call ticket number included NM One Call 1-800-321-2537. o Mark location of any flagged underground utilities on site plan			
Certificate of approval from Planning Division if applicable			

**** This list is not all inclusive, additional information may be required depending on scope of project****

Reviewed by Permit Tech: _____

Revised 6/27/25